

UTILISATION CERTIFICATE (2 COPIES)
FOR THE FINANCIAL YEAR - (ENDING 31ST MARCH)

1. Title of the Project/ Scheme:
2. Name of the Institution:
3. Principal Investigator:
4. Department of Science & Technology sanction order No & date sanctioning the project:
5. Head of account as given in the original sanction order:
6. Amount brought forward from the previous Financial year quoting DST letter no and date in which the authority to carry forward the said amount was given

| |
|---------------|
| i. Amount |
| ii. Letter No |
| iii. Date |
7. Amount received during the financial year (Please give DST letter/order no and date)

| |
|---------------------|
| i. Amount |
| ii. Letter/Order No |
| iii. Date |
8. Total amount that was available for expenditure (excluding commitments) during the financial year (Sr. No. 6+7)

| |
|-----|
| Rs. |
|-----|
9. Actual Expenditure (excluding commitments) Incurred during the financial year (upto 31st March)

| |
|-----|
| Rs. |
|-----|
10. Balance amount available at the end of the financial year:
11. Unspent balance refunded, if any (please give details of cheque no etc.):
12. Amount to be carried forward to the next financial year (if applicable):

UTILISATION CERTIFICATE

Certified that out of Rs _____ of grants-in-aid sanctioned during the year _____ in favour of _____ under this Ministry/ Department letter/ order No _____ dated ___ and Rs _____ on account of unspent balance of the previous year, a sum of Rs _____ has been utilised for the purpose of _____ for which it was sanctioned and that the balance of Rs _____ remaining unutilised at the end of the year has been surrendered to Government (vide Challan no _____ dated _____) will be adjusted towards the grants-in-aid payable during the next year i.e. _____.

| | | |
|-----------------|---|--------------------------------------|
| Signature of PI | Signature of Registrar/ Signature of Head | Accounts Officer of the Institute |
| Date | Date | Date |

(To be filled in by DST)

Certified that I have satisfied that the conditions on which the grants-in-aid was sanctioned have been fulfilled/ are being fulfilled and that I have exercised the following checks to see that the money was actually utilised for the purpose for which it was sanctioned:-

Kinds of checks exercised.

- 1.
- 2.
- 3.
- 4.
- 5.

Signature: _____
Designation: _____
Date: _____